



# Employment Law Advice

A complimentary service



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# We will support you with any HR and health & safety queries

Did you know that you have access to employment law and health & safety advice lines?

For the times when you need a second opinion or simply don't know the answer, our dedicated experts are only a phone call away.

You have exclusive, unlimited access to our Business Advice Lines free of charge.

## Get the answers you need.

If you don't have an HR team or if you need expert advice on anything relating to HR, staff welfare or your health & safety obligations, all you have to do is give us a call.

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*"This service has been invaluable and I will recommend the company to all of my business contacts."*



## We can help with:

### HR

- Absenteeism
- Policies and procedures
- Handling grievances and disciplinary processes
- Redundancies
- Dismissing a staff member
- Contracts of employment
- Managing holiday entitlements

### Health & Safety

- Preparing for on-site premises health & safety inspection
- Understanding responsibilities
- Ensuring health & safety obligations are being met
- Creating an action plan

Speak to an expert:

0844 892 2807

